

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, January 11, 2010**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, January 11, 2010, at approximately 7:37 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Shein, Taub, Wolfson

Absent: Regalbuto (arrived 7:39 p.m.)

Also present: Caliendo, Frandson, Freeman, Pryma, Riggle, Siena, Wegley, Williamson, GBN Instructional Supervisors, GBS Instructional Supervisors

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Martin to approve the agenda for this meeting with the addition of item 6.1.1 and items 6.12a, 6.12b, and 6.12c.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Regalbuto, Taub, Wolfson

nay:

Motion carried. 7-0.

**INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL**

Mrs. Freeman stated that two teachers from Glenbrook North, Sachiko Majoros and Stephen Goodman, earned National Board Certification from the National Board for Professional Teaching Standards. Ms. Majoros explained the process to the Board and how this influenced her teaching. This is a very rigorous process that involves the completion of a portfolio and a content area exam. This is a 10-year certification. Dr. Riggle explained that there is a small stipend that comes from the state for National Board certified teachers. The Board asked about recommending this process to other teachers. Ms. Majoros indicated that she would recommend this process because the portfolio of her work proved that students were learning as a result of the classroom instruction she provided. It helped her realize that teaching is a difficult process as well as an art.

Dr. Riggle stated that there are currently three teachers in the district with National Board certification. He commended Ms. Majoros and Mr. Goodman for this great accomplishment.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle stated that the ED RED legislative dinner is on the 25<sup>th</sup> of January. Registration is due by the 15<sup>th</sup>. Mr. Boron, Mr. Hammer and Dr. Regalbuto plan to attend.

Dr. Riggle indicated that the H1N1 immunization administered by the Cook County Department of Public Health at both schools just before winter break was very successful. Over 1,400 students and 260 staff members were immunized. Dr. Riggle stated that in the Chicago area the virus has dissipated. The district has taken H1N1 updates off of the websites.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Martin to approve the following items on the consent agenda with the addition of item 6.1.1, 6.12.a, 6.12.b, 6.12.c, and the correction to the open and closed session minutes from December 7, 2009.

- 1. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Lee, Suzie	Mathematics	01.11.10	GBS	BA15/Step1

- 2. the resignations of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Gu, Richard	Teacher - Academy	End of 2010	Academy

- 3. No FOIA

4. the issuance of Vendor Checks Nos. 40503 through 40670 in the amount of \$712,875.79 as listed on the attached checks register dated December 18, 2009

the issuance of Vendor Checks Nos. 40671 through 40814 in the amount of \$787,215.45 as listed on the attached checks register dated January 5, 2010

5. the Open and Closed Session Minutes from the special board meeting on December 7, 2009 and the Open Minutes and Closed Minutes from the December 14, 2009 Regular Board Meeting.

6. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 57582 through 57794 and 57807 through 57891 totaling \$135,366.71. Vendor Payroll check numbers 57795 through 57806 and 57892 through 57899 totaled \$22,206.56. With employees' Federal, State, and FICA/Medicare withholding taxes of \$845,335.66, TRS contributions of \$398,856.75 other deductions of \$350,085.48 and direct deposit of \$3,377,601.27 the gross payroll for the month of October was \$5,113,477.50. TRS employer contribution was \$51,816.88 and employer matching FICA and MED was \$137,957.16.

7. the reimbursement of the Revolving Fund for Employees the month of December in the amount of \$37,025.90 represented by checks No. 2594 through 2640, 2668 through 2722, & 2746 through 2772. the reimbursement of the Revolving Fund for Vendors for the month of December in the amount of \$127,766.63 represented by checks No. 2641 through 2667, 2723 through 2745, & 2773 through 2813. Checks issued in December voided in December: 2623. Check issued in previous months, voided in December: No. 2463 & 2560.

8. the Board of Education Approval of GBE contracts as contained in consent agenda Item #6.8

9. the acceptance of the following gifts:

<b>Gift From</b>	<b>Amount or Item</b>	<b>School</b>	<b>Department</b>	<b>Account</b>
Mrs. Prasad, mother of Sukrit Ramjan 2006 GBN grad	500.00	GBN	SCHOLARSHIP FUNDS	TBD – NEW ACCT BEING ESTABLISHED
Sunset Ridge Country Club	1100.00	GBN	FINE ARTS	820730
Skokie Country Club	2500.00	GBN	FINE ARTS	820730
Rolling Green Country Club	2200.00	GBN	FINE ARTS	820730

Sunshine Charitable Foundation in honor of GBS Class of 1984 (\$15,000 for Track program automatic timing system, \$5,000 for Gymnastics program, \$5,000 for Band program)	\$25,000	GBS	Principal's Office	830982
Hyslop Shannon Foundation	\$1000.00	GBS	Hispanic /Latino Leadership Program	830530
Glenview State Bank	\$5000.00	GBS	Student Council Can Food Drive	830990
Illinois Tool Works Foundation	\$5000.00	GBS	Science Club	830860
Alan & Denise Madans	\$100.00	GBS	Drama Club	830330
Steven and Elsa Hernandez-Outly	\$1500.00	GBS	Scat That	830847
American Assc. Of University Women	\$250.00	GBS	Chamber Singers	830195
Wagner Farm Teamsters Assc.	\$500.00	GBS	Chamber Singers	830195
Mid Century Combine Attn Dick Watson	\$350.00	GBS	Chamber Singers	830195
Covenant Village of Northbrook	\$150.00	GBS	Chamber Singers	830195
Thomas Place L.P.	\$200.00	GBS	Chamber Singers	830195
CC-Lake, Inc. DBA Classic Residence by Hyatt at the Glen	\$300.00	GBS	Chamber Singers	830195
Classic Residence by Hyatt at the Glen	\$250.00	GBS	Chamber Singers	830195
Guarantee Trust Life Insurance Company	\$400.00	GBS	Chamber Singers	830195

10. the Board of Education Approval of GBN - Debate Calendar Revision as contained in consent agenda Item #6.10

11. the Board of Education Approval of NSERVE Intergovernmental Agreement as contained in consent agenda Item #6.11

12.a the minutes from the Communications Committee Meeting  
December 7, 2009

12.b the minutes from the Facility Committee Meeting  
December 15, 2009

12.c the minutes from the Policy Committee Meeting  
December 7, 2009

Dr. Regalbuto expressed a concern about listing student names and the location of field trips in the online Board packet. Dr. Riggle explained that for Debate trips historically the Board wanted to know the names of students who were attending these trips. Further Board discussion related to listing staff on the field trip forms. Dr. Riggle indicated that the point was well taken and the administration will follow-up to address this concern.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Regalbuto, Taub, Wolfson

nay: none

Motion carried. 7-0.

#### **DISCUSSION/ACTION: CURRICULUM REVIEW REPORTS**

Dr. Riggle introduced the topic of the curriculum reports from GBS and GBN. He mentioned that Mr. Wegley will present GBS' curriculum reports as Mr. Muir's father passed away late last week and as a result he is not able to attend the Board meeting. Ms. Frandson will present GBN's curriculum reports.

Dr. Williamson reminded the Board that the curriculum reports are a result of Board Policy 7010, Curriculum Planning Strategy. In this process approximately 20% of courses are reviewed each year with the entire departmental curriculum reviewed over five years. She also mentioned that new courses that have been offered for three semesters are reviewed in the department curriculum reports.

Mr. Wegley provided an overview of the process and highlights from GBS' curriculum reports. He indicated that this process strengthens the work of departmental curriculum teams that meet to review courses and improves vertical alignment of the curriculum. GBS' organizational goal work is found throughout the curriculum reports. The first organizational goal relates to incorporating the College Readiness Standards to improve student achievement in reading and mathematics. The second organizational goal integrates new and evolving technologies to support the development of literacy. Mr. Wegley touched upon findings and initiatives in each curricular area outlined in the curriculum reports.

The Board asked about GBS' Computer Applications course attracting a limited number of students. Mr. Kornick, I.S. of Applied Technology, explained that many schools have eliminated Keyboarding which was replaced by Informational Processing. The Computer Applications course needs to change focus from the

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Microsoft Office products to more of a Microsoft certification course.

The Board raised a question regarding GBS' Architecture 363 course in which students learn conventional hand sketching as well as make use of the computer drafting program. Mr. Kornick explained the importance of rendering by sketch. The Chicago Architecture Foundation supports the trend back to hand drawing, as well.

The Board commented that the elective programs at both schools do not seem to garner input from people outside of academia in making recommendations regarding curriculum. The Board suggested that the tremendous number of resources in the community and community members could serve as a guide in evaluating the elective area curriculum as part of the formal review process.

The Board asked if the Decision Making with Data 563 course is tied to the business curriculum. Mr. Gartner, GBS I.S. of Mathematics, explained that the course incorporates statistics, includes the use of spreadsheets and relates to topics such as disease control. Mr. Gartner did indicate that the addition of business-related data could be explored.

The Board asked about enrollment in the Music Theory class at GBS given that the facilities limit the number of students who could enroll in this course. In the new course proposal packet this course will be modified from a year-long class to two semester-long classes. This will double the number of students who will gain some exposure to this curriculum.

Kris Frandson, GBN Associate Principal, provided a general summary of the GBN curriculum reports. Ms. Frandson indicated that the new Response to Intervention (RtI) mandate is mentioned in several places in the reports. Specifically, the new Academic Resource Center (ARC) that combines the efforts of the Write Place and Reading Annex is staffed with English teachers and special education teachers who provide academic help to students who are referred to this area and students who drop in. The English Tutorial course was updated to better serve students under the RtI model. The Broadcasting area conducted a review of production software to identify the best product to help deliver the curriculum. The GBN math department is infusing the new TI-Nspire calculators. There have been big changes in science scope and sequence with the elimination of Unified Science. New science course proposals include electives that seniors will be able to explore.

The Board asked about the revised writing course and how students learn to do research in this context. Dr. Solis, GBN I.S. of

English, explained how the writing and research process is integrated into all English classes. The Board suggested that the English Tutorial class be offered in summer school.

The Board asked about the Metals Tech. class at GBN and the reference to new computers and significant changes in the machine tool technology. Mr. Compobasso, GBN I.S. for Career and life Skills, explained that grant funds will be used to update equipment.

The Board raised a question about the AP computer science course possibly being sunset given that enrollment has not sustained a course at GBN for a few years. Ms. Levine-Wissing, I.S. of Mathematics, explained that AP Computer Science enrollment is decreasing in all schools in the area. The College Board has eliminated one AP computer science class. She mentioned that a great deal of routine computer programming is being outsourced outside of the U.S. Mr. Wegley mentioned that the University of Illinois is trying to increase awareness of the need to maintain high-level computer programming programs in the U.S. Our students are choosing other AP courses rather than AP Computer Science. The schools plan to leave the course on the books and monitor enrollment trends. The Board asked about the programming language taught in this course. Mr. Gartner explained that the Java language is taught and that students progress to using code to design computer games. The Board asked about scheduling this course in combination with non-AP computer programming courses. This is being done at GBS for the first time.

#### **DISCUSSION/ACTION: NEW COURSE PROPSALS**

Dr. Williamson introduced Mr. Wegley and Ms. Frandson who provided an overview of new courses proposed at GBS and GBN, respectively. The Board expressed concern regarding the cost of new courses with regard to equipment needed for the new GBN science courses and the potential FTE needed to staff the new Hebrew courses at both schools and the French Conversation course at GBN. Dr. Riggle explained that equipment costs would be absorbed by the building budgets. Because the registration process does not begin until early February, it is difficult to determine the need for additional FTE at this time. The Board expressed concern about the number of new courses being added and asked about courses being eliminated to offset those being proposed. GBS mentioned one course that was being dropped. Mr. Wegley explained that when new courses are added it is usually not an even trade with the number being eliminated. Dr. Riggle stated that in our analysis indicated in the cover memo, there are ample resources within the building budgets to make this work. The FTE is driven by enrollment in the new courses.

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The Board asked why there were differences in the courses added at both schools. Dr. Riggle explained that the schools review the same courses in the Educational Planning Process, but are building-based as far as curriculum and share many of the same courses. The Board asked if GBS had an anatomy and physiology class. GBS does not currently offer this course. The GBN teachers who developed the course proposal previously worked in medicine, one being a physician and the other a medical school professor. GBS may add this course in the future just as GBN is now adding the forensics course originally added at GBS several years ago.

Mr. Wegley reviewed the new courses at GBS, highlighting the new internship program where students can learn more about their own passions and desires in working with a professional. Students would work with individuals in the community for 75 hours. The Board asked how students would manage this within the school day, but Mr. Wegley explained that this shadowing would take place on weekends, days off and after school.

Ms. Frandson highlighted some of the GBN new courses. Those in science relate primarily to the shift with the elimination of Unified Science a couple of years ago. This opens seniors' schedules for the new science electives. Ms. Frandson mentioned that the Materials Science course is a cutting edge course that incorporates nanotechnology. World Religions is similar to a course offered at GBS, but is organized thematically. Both this course and the Materials Science course were developed over teachers' sabbatical leaves. Both schools will add Modern Hebrew 163/263.

The Board asked about the amount of material covered in the one-semester anatomy and materials science courses, as this may be too extensive for the one-semester timeframe. A two-semester course may be more appropriate. Mrs. Rockford, I.S. of Science at GBN, explained that Material Science is a full-year course. The one-semester anatomy class is limited to bones, muscles and nerves. In the future, GBN may propose a second semester-long course in visceral anatomy.

The Board expressed concern about the French Conversation and Culture class taking away enrollment from an already struggling AP French course. The Board questioned why students would take this course if it is at the same level of challenge as AP. Ms. Koller, GBN I.S. of World Languages, explained that the new course is designed to be another flexible alternative for students who can't get AP because there is not enough student interest. The new course is a regular level class. The Board asked if students were surveyed to determine interest in the new French course. Ms. Koller indicated that she personally visited

all fourth-year regular and honors French courses. At this time there are only about 10 students who would like to take AP French. If this does not change at registration, the new course may meet the needs of some of the AP students.

The Board requested a summary memo of projected cost for new courses and that in the future the cover memo be clearer regarding the cost of new courses. Dr. Riggle will develop a sample template that he will send to the Board that better outlines these potential costs.

Dr. Riggle stated that the curriculum guides advertise new courses as *pending Board approval*. Registration starts before the next Board meeting. If new courses are not approved this evening there may be some doubt in students' minds regarding whether courses will be approved. This could affect student course selection.

Dr. Riggle mentioned that the Board could approve the new courses this evening or wait until the next Board meeting. Although concerns were expressed about the cost of adding new courses, the need for additional FTE would still not be known as of the February 8 Board meeting since registration would not be completed. The Board indicated that fiscal issues must be considered in all of the Board's decision-making.

**MOTION TO APPROVE NEW COURSE PROPSALS**

Motion by Mr. Boron, seconded by Mr. Wolfson to suspend Board policy and approve new courses, as presented, for the 2010-2011 school year.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Regalbuto, Taub, Wolfson

nay: none

Motion carried. 7-0.

**DISCUSSION/ACTION: BOARD POLICIES - 7090, 7300 & 7310**

The following policies were presented for first reading before the Board as follows:

- BP 7090 - Earning Credit toward Meeting the Glenbrook High School Graduation Requirements
- BP 7300 - Graduation Requirements
- BP 7310 - Graduation Ceremonies

Dr. Riggle stated that the policies presented this evening were being brought forward as both schools are beginning registration for the 2010-2011 school year. Some of the proposed changes are a result of changes in the Illinois School Code. Principals no longer have the authority to waive PE. Only those conditions outlined in the School Code must apply to PE waiver requests. The Board asked several questions and some language was reworked on policies.

The Board suggested insuring that the changes in Board policy are reflected in the student/parent handbooks at each school. An example was given by the Board related to graduation requirements for fine/applied arts. The Board expressed concern about the PE waiver option for students involved in winter sports being more limiting than for students involved in fall or spring sports.

Policies will be placed on the consent agenda for the February 8 Board meeting.

(See Agenda Item # 9)

#### **MISCELLANEOUS TOPICS**

Mr. Shein announced that the next Board meeting is February 8.

#### **AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

Mr. Martin suggested that the Board consider holding closed session at the beginning of the Board meeting. The Board will consider this option for the future.

The Board discussed the process of Board committee work and how information discussed at committee meetings is brought to regular Board meetings. The process of how committee feedback gets to the Board, (outside of the published minutes) was questioned, especially for those members who are not members of the various committees. It was suggested that more is needed than the minutes to keep the Board informed of committee work. Discussion continued regarding whether the committee meeting minutes themselves provide enough information for the Board. President Shein stated that the discussion of the process for Board committee work will be placed as an agenda item at the next Board meeting.

Dr. Riggle provided some historical background on the process of committee work and how it was intended to help shape the discussion at Board meetings regarding items that move from committee work to Board agenda items. Dr. Riggle suggested that the Board determine the standard that they would like to see for current committee work.

Some Board members expressed the view of their role on committees as providing feedback to the committee and responding to questions regarding items during the regular Board meeting. A concern was expressed regarding taking to the full Board level the items that the committee is working on and having those discussions during the regular Board meeting. Board members stated that no final decision or action is taken at the committee meetings.

A summary regarding the status of the NSSED building project was suggested as a future agenda item. Dr. Riggle mentioned that there is an NSSED meeting on Wednesday and we will be provided an update at that meeting.

An update on fundraising for athletic fields was requested.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Taub to move into closed session at approximately 10:04 p.m. To consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Regalbuto, Taub, Wolfson

nay: none

Motion carried. 7-0.

The Board returned to open session at 10:47 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

None

**ADJOURNMENT**

Motion by Mr. Wolfson, seconded by Dr. Regalbuto to adjourn the meeting at approximately 10:48 p.m.

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Upon call for a vote on the motion, all present voted aye.\*

\*Motion carried.

\* Boron, Hammer, Martin, Shein, Regalbuto, Taub, Wolfson

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Meetings will be held in the  
Board Room (unless otherwise noted) of the  
Northfield Township High School District #225  
Administration Building,  
1835 Landwehr Road,  
Glenview, Illinois.

Monday, February 8, 2010	7:30 p.m.	Regular Board Meeting
Monday, February 22, 2010	7:30 p.m.	Regular Board Meeting